



Annunciation Greek Orthodox Church

Parish Council Meeting Minutes

Date: January 14, 2019

Time: 7:00 PM EST

Location: Boardroom

Present: Father Angelo Maggos – Presbyter

PC Members: Jim Stathopoulos, Alexia Georgiou, Eric Vangellow, Demetri Kolokouris, Alan Makovsky, Kathy Markakis, Peggy Votsis

Absent: Nicoletta Pinopoulos (resigned), Van Zissis (resigned)

Call to Order/Opening Prayer: Meeting convened at 7:20 pm with a prayer

Fr. Angelo's Comments/Message: Father Dean, Chancellor of Metropolis gave opening remarks. Pat Crosson visited in Autumn and Fr. Dean is visiting for Winter to keep our connection with the Metropolis active. Fr. Dean mentioned that with Father Angelos' new spirit and energy we have accomplished much in the last few months and he looks forward to coming accomplishments for our great Parish.

Meeting Minutes: previous months' meeting minutes are not available. They will be sent out to PC members at the next meeting.

Treasury/Stewardship Report: All in all, the Parish is in good shape with assets in the Operating Account and Festival Account as well as Maintenance and Capital Improvement accounts. Accountant is caught-up with reporting as of Year-End 2018. Some accounts below have restricted funds that we are unable to use yet. Some of the balances below are to be reduced by Capital Improvements like the parking lot, Church Hall Project and ongoing Building maintenance and improvements.

Total cash assets as of 1/14/19 are:

Operating Account: \$153,347

Festival Account: \$110,288

Building Improvement: \$317,735

Jempelis/Zutes Maintenance: \$99,105

GOYA/Other Restricted: \$157,752

P&L as of December 31, 2018:

Total Income: \$616,748

- (includes \$150,000 in 2 unrestricted donations made in 2018)

Expenses: \$435,703

- (increased for 2018 due to clergy severance)

Net Operating Income: \$181,045 (minus \$150,000 = Net \$31,045)

Stewardship Report: Lena is in process of entering all the member and stewardship information into ParishSoft system. Once that information is updated and new 2019 Pledge information is complete, we will have a better idea of 2019 projections.

Active Pledges Received to date: \$37,503.71

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Old Business:

- Hall renovation – project proceeding as planned
- ParishSoft: 442 records entered as of 1/14/19, continuing to add records to program.
- Once Pledge Card info is entered into Family Directory, Lena will input the data into the ParishSoft Giving Program.
- Year-end mailing calendars were delayed in shipping. Shipped on 1/28/19 and should be received by parishioners within 3 days.
- CPR/AED training will be scheduled for the early part of 2019 to be done by a husband and wife team who are certified in both Monroe and Erie Counties. It is a 4-hour course and participant charge will be \$18. Lena is looking to schedule 2 courses in the 1st quarter.
- Blood Drive – Lena will contact American Red Cross and obtain more info. Tentative for 1st quarter 2019.
- Parish Directory – will contact LifeTouch in regards, possibly after completion of Community Hall Center.

New Business/Open Discussion:

- Doors in Church to be locked immediately after Liturgy
- Security Protocol Initiative – Peter Jines and LaMont Thomas to head project. Some of the details outlined below.
 - Physical structure – exterior & interior (lights, gating, dorrs)
 - Procedural – What we do? How we do it? and When we do it?
 - Need point of contact on security codes, etc. (currently Peggy)
 - Video surveillance
 - What is procedure during Church services if an unplanned event occurs needing security protocol?
 - Implementation & Follow-up
 - Who is in charge & who will hold people accountable & who will perform the training of PC members, clergy and staff?
- Pre-payment of Archdiocese Allocation – PC decided that Treasurer will prepay Archdiocese in order to keep cash solvent and to not disrupt the current budget.
- Application Form for use of Community Center – will be rolling out soon, prior to Hall renovation completion.
- Memorial Policy – Donations made to the Annunciation Church as benefactor in lieu of flowers will remain at the Church and will be used for church purposes at the discretion of the Church and not to distributed outside of the Church.
 - **Motion made, motion second. Passed unanimously. **

Committee Reports: Two special guests were invited to speak today representing the Religious Education Committee and the Security Committee. Kristen Savage is representing the RE Committee and Peter Jines is representing the Security Protocol Committee. (Security Protocol is listed under new business as this is a newly formed committee. Please read notes above.)

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1. Education:

- Monday Bible Study continues at 10:30AM. Next evening adult Bible Study is January 23rd.
- Gabi Dobrot & Kristen Savage & Rhonda Stamatis are the new committee for Religious Education (RE).
- Adult RE will be led by Father Angelo on Monday mornings and Wednesday evenings.
- Teen RE will be led by Father Angelo on every other Sunday.
- We will have Mental Health Education for our teens and invite professional speakers.
- As of right now there is no leadership for HOPE, JOY or GOYA and we invite volunteers and suggestions. A recommendation was made to have the whole family involved in the activities held by these groups, such as Laser Tag outing and Christmas Tree trimming.
- RE Teachers had a meet & greet
- Parent's meeting is scheduled for February 9th.
- RE committee has decided to combine classes until attendance increases
- Kristen & Rhonda started a recruitment committee to involve new parents and newly baptized members to the Church Community

2. Maintenance/Supplies/Upkeep:

- Parking lot – stripping completed
- All church installment completed on the sound system. Installation of the security speaker and audio in downstairs chapel will be finished in mid-January.
- Narthex cabinet work has begun. Estimated time of completion is in late January.
- Hall Renovation update – another 2 sponsors added. Tentative start date is late June 2019.

3. Visitation/Public Relations:

- First meeting of AGOC Outreach Committee is January 20th
- AGOC Outreach Committee will create a "Help Wanted" page on the church website for all interested to pick their likes/interests on what & where they will want to volunteer.
- Will reach out to parents and kids via Social Media.
- Fr. Angelo & Outreach Committee updates:
 - Met with and toured Asbury Outreach facilities
 - Met with and toured Blessed Sacrament Catholic Charities facilities
 - Fr. Angelo to meet with Fr. Bob from Saint Frances Cabrini to tour Outreach facility and organize a Lenten Exchange Program

Motion to adjourn. Motion seconded. Meeting adjourned at 9:35 pm with closing prayer.

Jim Stathopoulos

Jim Stathopoulos
President

Angelos Maggos

Fr. Angelo Maggos
Presbyter

Peggy Votsis

Peggy Votsis
Secretary, interim

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