

Greek Orthodox Church of the Annunciation

Greek Orthodox Church of the Annunciation Rochester, NY

Rochester, NY
Parish Council Meeting Minutes
Date: November 5, 2018
Time: 7:00 PM EST
Location: Church Conference Room

Present: Fr. Angelo Maggos & Lena

PC Members: Alexia Georgiou, Demetri Kolokouris, Kathy Markakis, Alan Makovsky, Nicoletta Pinopoulos, Jim Stathopoulos, Eric Vangellow, Peggy Votsis

Absent: Van Zissis

Call to Order/Opening Prayer: Meeting convened at 7:11 pm with a prayer

Reading and Ratification of the previous meeting minutes

Motion to approve the minutes by Eric Vangellow, Seconded by Alexia Georgiou. Passed.

Treasurer's Report

- Internet is now up and running
- Budget passed at the General Assembly Meeting
- Audit Committee: Jim will ask Fr. Dean about this & elections
- Lisa (accountant) currently spends about 8 hours a month with us; Eric believes she may need more time in our office in order to get our reports one hundred percent accurate
 - Demetri & Eric will talk to Lisa regarding possibly bringing her in twice a month for 5 hours each time
- Maintenance Fund has reduced significantly
 - \$10K for new sound system
 - \$20K for altar room modifications
 - Altar room modifications went over budget due to how old and outdated the rooms and the equipment were; this resulted in new flooring, a new drop ceiling, new sink, new heaters and new cabinets
 - Each room on either side of the altar cost ~\$8K

Suggestion made to publish a report disclosing these large expenses in the Good News as soon as the books for 2018 are closed.



Greek Orthodox Church of the Annunciation

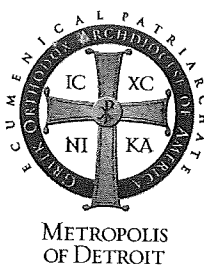
Old Business

Hall Renovation

- Several parishioners have asked if we are going to explore more than one designer or get bids from other design firms
- Several important items were not included in the initial bid:
 - Storage Room
 - Bathroom
 - The Kitchen
 - Asbestos Ceiling Tiles
 - Boiler heat vs. new heating unit placed on the roof
- A fully documented spec package will need to be put together
- Community center should be turned into a community project: multiple fundraisers will need to be arranged
- An architect should be brought in to put all of this on paper

New Business

- Flu Shot Clinic will be held on November 18 after Liturgy
- CPR/AED Training: Lena has made contact with a couple who are certified both in Monroe and Erie County. Training will be scheduled in the New Year.
 - 4-hour course
 - Participants will be charged \$16 each
 - Instructors will not charge for their time
- Blood Drive: Lena to contact the American Red Cross for more information. Tentative 1st quarter 2019. Fr. Angelo would like our youth involved.
- First Aid Kits are being updated with new supplies
- Fr. Angelo would like to schedule a series of social events:
 - Ladies Wine Night event in January
 - Guys Night in February
 - Couples Night during Lent (this would be hosted by a couple in their home)



Greek Orthodox Church of the Annunciation

General Review

- ParishSoft: 119 records have been entered thus far
- Once we start receiving returned 2019 Pledge Cards, Lena will start entering that information into ParishSoft as well.
- What is the suggested donation for bee candles, red candles and candles on the altar:
 - Bee | \$1
 - Red | \$7
 - Altar | \$25
- Community Hall Rental Fee:
 - \$250 rental fee without kitchen; kitchen use should be discussed with Hall Manager (Fr. Angelo)
 - \$200 cleaning deposit or relinquish the deposit and the church will have the hall cleaned
 - Additional fee for setup; discuss with Hall Manager

Motion to approve Community Hall Rental Fee structure by Jim Stathopoulos; Seconded by Eric Vangellos; All in favor. Motion approved.

- Stewardship Letter & 2019 Pledge Card Packets:
 - 2019 Calendar
 - Good News
 - Letter from Fr. Angelo
 - Pledge Card

Maintenance

Parking Lot Update

- Parking lot will be top coated after the Festival
- Canopy will be up before the festival
- \$160K has been paid so far
- Temporary stripes, fire lane and handicap parking needs to be done

Sound System Update

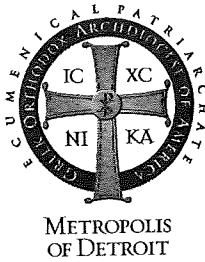
- Should be done before the holidays
- Will take about 3 days to complete all of the work
- \$10K deposit has been paid

Narthex Cabinet

- Two parishioners have donated money toward this project
- Fr. Angelo has a carpenter drawing up a design

Altar Rooms

- Have been completely remodeled as mentioned in treasurers' report.



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Committee Reports

Religious Education

- Kristen Savage to transition into more of a leadership role within the RE Committee; Nicoletta Pinopoulos to step down after this year
- Fr. Angelo would like RE Teachers to meet quarterly & go on an annual retreat
- Fr. Angelo would like for RE Teachers to get certified
- Midterm & Final Exam for RE students
- Sunday School & Greek School holding a join holiday food drive through December 16
- Adult Bible Study to begin on November 19
- Adult RE to be scheduled twice a month

Other

- Fr. Dean not able to visit in December; will come in January
- Next meeting Tuesday, December 11

Closing prayer / Adjournment: 9:16 PM